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KARNATAKA STATE OPEN UNIVERSITY
Ordinance relating to B. Lib.I.Sc. Programme at KSOU
(Framed under Section 24 of the KSOU ACT 1992)

STATEMENT OF OBJECTS AND REASONS

The dream of modern Karnataka as reflected in the vision document 2020 could be achieved only when the universities generate human resources who can meet the global challenges with more emphasis on reaching rural, backward and remote areas. The formal university system cannot reach them due to various constraints. Therefore, Karnataka State Open University established to take the lead to overcome the deficiencies and limitations of conventional universities.

Higher Education has been recognized as a primary tool for the national development. Keeping in view of the broad objectives of the UGC and other Regulatory Bodies, a brief reference study of global scenario and the growth of higher education in India with special reference to the State of Karnataka, this Ordinance is framed. The development of ODL system through infusion of new content, new direction and new thinking is the need of the day.

The University Grants Commission has published Regulation governing Open Distance Learning (ODL) Regulations under Section 26(1) read with Clause (j) of Section 12(5) of the UGC Act, 1956 in the official Gazette of India dated 23.06.2017. The Regulation is mandatory and has to be followed by all the institutions offering Education through Open and Distance Learning mode. Therefore, it has become necessary to frame a fresh Ordinance by incorporating various provisions of the UGC Regulations – 2017. Hence, this Ordinance is framed.


1. **TITLE:** These Ordinances shall be called “Karnataka State Open University Ordinance relating to B.Lib.I. Sc. Programme – 2017”.

2. **COMMENCEMENT**

These Ordinances shall come into force from the date on which it is assented to, by the Chancellor.

3. **DEFINITIONS:** In the Ordinance unless the context otherwise required.

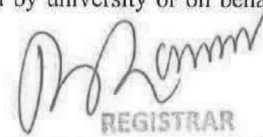
- 1) “Act” means Karnataka State Open University Act - 1992.
- 2) “Academic Council” means Academic Council constituted under Section 19 of the Act.
- 3) “Academic session” means duration of twelve months beginning either in January or in the month of July of every year;


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- 4) **“Appointed day”** means notwithstanding anything contained in Clause (2) of this Ordinance the provisions of this Ordinance shall come into force on the date notified by the University.
- 5) **“Board of Management”** means Board of Management constituted under Section 18 of the Act.
- 6) **“Board of Studies”** means the Board of Studies constituted under Clause 3(1) of Statute determining the constitution of powers and functions of the Board of Studies framed under Section 23 read with Section 4 of Section 17 and 20 of KSOU Act, 1992.
- 7) **“Counselling System”** means a system of delivering lectures, conducting experiments, assignments, seminars and such other relevant coaching, tutorial sessions or counselling or academic activities required by the student to cope up with the up to date knowledge in the subject.
- 8) **“Credit”** means the Unit award gained by a learner by study efforts of a minimum of thirty hours required to acquire the prescribed level of learning in respect of that Unit. Such credits depend on total number of hours that a learner is required to cover for all activities like participation in contact programme, practical sessions, tutorials working of assignments, library consultation etc.
- 9) **“Course”** means number of units of study (earlier called a “Paper”) within a subject carrying a fixed number of credits.
- 10) **“Credit Point”** means it is the product of grade point and number of credits for a course.
- 11) **“Degree”** means a degree specified under sub-section (3) of section 22 of the Act;
- 12) **“Distance Education System”** means a system imparting education other than regular class room teaching.
- 13) **“Examination Centre”** means a place where examinations are conducted for the Open and Distance Learning mode learners and is having the requisite infrastructure and adequate manpower for smooth conduct of examinations as required by the regulations.
- 14) **“Higher Education”** means such education, imparted by means of conducting regular classes or through distance education systems, beyond twelve years of schooling leading to award of Degree or Certificate or Diploma or Postgraduate Diploma.
- 15) **“Learner support services”** means and includes such services as are provided by the University in order to facilitate the acquisition of teaching-learning experiences by the learner to the level prescribed by university or on behalf of UGC in respect of a programme of study.

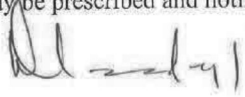

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- 16) **“Ordinance”** means Ordinance framed under Section 24 of the Act governing a course of study in force.
- 17) **“Programme”** means a totality of courses of study leading to the award of a Degree at a graduate and post-graduate level in the University under the Act.
- 18) **“Regional Centre”** means a centre established under Section 5(IX) of the Act.
- 19) **“Study Centre”** means a Learner Support Centre established, maintained or recognised by the University under Section 5(X) of the Act to for advising, counselling, providing interface between the teachers and learners, and rendering any academic and any other related services and assistance required by the learners.
- 20) **“Study Material”** means self-learning materials either in the form of print, electronic, audio - visual delivered by the University across channels including internet.
- 21) **Self-Learning Material”** means and includes contents in the form of course material, whether print or non-print, which enables the learner to acquire the prescribed level of learning in a course of study.
- 22) **“University”** means Karnataka State Open University established under Section 3 of the Act.
- 23) **“Vice-chancellor, Registrar, Dean (Academic) and Registrar (Evaluation)”**: means respectively, the Vice-chancellor, Registrar, Dean (Academic) and Registrar (Evaluation) of the University.

4. ELIGIBILITY FOR ADMISSIONS:

- (i) Admissions to various academic programmes/courses offered by the University shall be open ordinarily to all who fulfils the eligibility criteria with respect to educational qualification as mentioned in the **Table- 1**, age and other requirements prescribed by the University from time to time.
- (ii) The University shall conduct the entrance tests as prescribed by the University from time to time for admissions to specific programmes/courses as per the requirement of the programme.
- (iii) The manner of conducting the entrance tests syllabi and other details shall be such as may be prescribed and notifies by the University from time to time.


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5. PROGRAMMES OFFERED:

i. Programmes offered under the School of Science and its Eligibility criteria:

Table-1

	Academic Program	Eligibility
1	B.Lib.I.Sc.	Candidates shall possess any degree in any discipline of this University or any other recognized Universities. Such candidates are eligible for admission to the Bachelor of Library and Information Science Programme

Note:

- a) Every candidate shall possess the degree of a recognised University established under Law in India or any other degrees treated as equivalent by a competent authority or by an equivalence Committee constituted by the University.
- b) No candidate is eligible to pursue the same course of study at second time unless he otherwise qualified as per the norms prescribed by the UGC or University or any other competent authorities.

6. DURATION OF THE PROGRAMME: Minimum duration of this curricular program is one year spread over two semesters.

7. THE MAXIMUM PERIOD FOR COMPLETION OF DEGREE: Normally the Candidate is expected to complete his programme within the minimum period as laid down by university for specific programme. However, a student who for whatever reasons is not able to complete the programme within the normal or minimum duration prescribed for the programme may be allowed one year period beyond the normal period to clear the backlog to be qualified for the degree. The general formula therefore is N+1 year (N = Normal/minimum duration prescribed for completion of programme).

8. CREDIT SYSTEM: All Programmes offered by Karnataka State Open University is under credit system. Each programme under credit system is assigned with 3-4 credits and one credit is 30 hours of study. The total credits assigned to the B.Lib.I.Sc programme is as under:

Table-2

Duration of programme	Credits	Level of Programme
One Year	32	Bachelor's of Library and Information Science


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9. **MEDIUM OF INSTRUCTION:** The medium of instruction is in English and Kannada.

10. **COURSE STRUCTURE:** Course structure shall include home assignments, counselling, contact programmes, students' responses, course of studies, learning resources, assessment and evaluation and such other relevant matters relating to study of a course as decided by the Academic Council from time to time on the recommendations of concerned Board of Studies (BoS).

11. **COURSE OF STUDY & NUMBER OF CREDITS:** The student shall study the course/paper relating to his/her choice as mentioned in the **Table-3**.

PROGRAMME: Bachelor of .Library and Information Science.

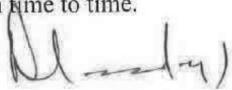
Table-3

Course Code	Credits	IA Marks (Max.)	Theory		Aggregate for Passing
			Max. Marks	Min. Marks	
BLI-51	4	20	80	28	40
BLI-52	4	20	80	28	
BLI-53	4	20	80	28	
BLI-54	4	20	80	28	
BLI-55	4	20	80	28	
BLI-56	4	20	80	28	
BLI-57	4	20	80	28	
BLI-58	4	20	80	28	
TOTAL	32	--	640	224	320

Note: Course Exemption – 40 percent in any Course.

12. **CURRICULUM DESIGN AND DEVELOPMENT:** The curriculum, course of study, structural changes and such other modifications required for maintaining academic standards shall be developed by the concerned Authorities of the University keeping in view of the guidelines issued by the UGC or University from time to time.

13. **NORMS FOR DELIVERY OF COURSES THROUGH DISTANCE MODE:** The details of norms for delivery of courses shall be as mentioned in **Table-4** of this Ordinance and as amended from time to time by UGC or University. The schedule of counselling/contact programme, the place of counselling/contact programme, date of counselling/contact programme and such other details shall be notified by the University from time to time.


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Table – 4

No. of Assignments	Practical Sessions	No. of Counseling Sessions Theory (10% of total study hours)	Size of SLMs Range (in terms of units, to be divided into blocks)	Study input	Credit Value of the course
1	60 hours	6 hours	6-8 units	60 hours	2 Credits
2	120 hours	12 hours	14-16 units	120 hours	4 credits
3	180 hours	18 hours	20-24 units	180 hours	6 credits
4	240 hours	24 hours	30-34 units	240 hours	8 credits

14. NORMS FOR CREDIT STRUCTURE FOR SELF LEARNING MATERIAL DEVELOPMENT - NON-PRINT FORM : The details of norms for credit structure for development of SLM–Non-print form shall be as mentioned in **Table-5** and as amended from time to time by UGC or University.

Table – 5

No. of counseling sessions (theory)			Size of e-content (in terms of units)	Study input	Credit value of the course
Syn Chat 5%	Asyn** Discussion Forum (comp)	Syn* (#f)# (optl) 10%			
3 hrs	2-10 topics per course as per the subject	6 hrs	6-8 units	60 hours	2 credits
6 hrs	-do-	12 hrs	14-16 units	120 hours	4 credits
9 hrs	-do-	18 hrs	20-24 units	180 hours	6 credits
	-do-	24 hrs	30-34 units	240 hours	8 credits

* Syn : Synchronous, ** Asyn : Asynchronous, #f# : face-to-face

15. CARRY OVER PROVISION: Not applicable.


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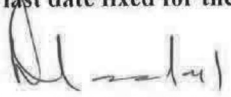
16. EVALUATION: After the successful completion of the course/programme of study, there shall be an examination to assess the performance of the student enrolled for relevant programme in the manner prescribed in this Ordinance.

(A) METHOD OF EVALUATION:

- (i) The outcome of the learning process in terms of acquisition of the skills and knowledge is assessed and evaluated through varied assessment tools including assignments, field work, multiple choice questions, projects, reports, case-studies, presentations, and term-end examinations to suit the different learning outcomes expected of the course on the guidelines issued by UGC or as may be prescribed by University from time to time.
- (ii) Continuous or formative assessment on the basis of the evaluation of the assignments/ student response sheets submitted by the candidate;
- (iii) Summative / cumulative assessment in the form of Examination conducted at the end of the minimum duration prescribed for the concerned programme; and
- (iv) In appropriate cases, the university may also prescribe field work, seminars, practical, or any other techniques/methods for assessment to determine the levels of performance of students pursuing different programmes.
- (v) The weightage for "Term-end Examination" shall be determined by the University or UGC from time to time.

(B) ASSIGNMENTS:

- (i) The method of evaluation for each programme involving the combination of two or more components mentioned in the 16(A) above, including the relative weightage to be assigned to each of those components, shall be prescribed by the University on the recommendations of concerned Board of Studies (BoS).
- (ii) The number and form of Assignments / tests, seminar, project work, dissertation, practical's, etc. for a particular course shall be determined by University.
- (iii) The ability of the student in understanding the subject, presentation skill, critical analysis of the subject and such other Academic knowledge relating to the assignment, seminar, project work, dissertation, practical classes, etc. is assessed and the Internal Assessment Marks are awarded to candidate.
- (iv) The Chairperson of the Department /Co-ordinator of the programme/ in turn shall submit the consolidated statement of Internal Assessment Marks for all the courses offered by the Department/Study centre to the **Registrar (Evaluation) before the last date fixed for the same by the University.**


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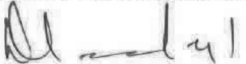
(C) **TERM END EXAMINATIONS:**

- (i) Term end examinations of all annual programmes will be held on the dates notified by the University.
- (ii) Every candidate shall be examined in the subject(s) as per criteria laid down in the concerned scheme of Examinations/Syllabus prescribed for the programme by the University from time to time.
- (iii) A candidate who has attended the course of study for the required duration and who has submitted the required number of assignments shall be eligible to appear at the term-end examination in the course concerned.
- (iv) Each candidate will be required to fill in the Examination form and forward the same to the Evaluation Section of the University in such manner or through study centres/coordinators as the case may be on or before the date prescribed by University.
- (v) The conduct of examination shall be in accordance with the Regulations framed by the University for the purpose.
- (vi) The candidate shall write the examination either in English or Kannada.
- (vii) The minimum marks for passing any semester/annual examination shall be as per the Table-3.
- (viii) The evaluation of project report/ dissertation and conduct of examination and viva-voce, etc., wherever applicable, shall be by an examiner approved by the Registrar Evaluation and examination conducted at an examination centre approved by the University for that purpose.
- (ix) The eligibility and experience of the examiner for any course shall be determined by the University from time to time.

(D) **RE-VALUATION AND PHOTO COPY OF ANSWER SCRIPTS:** There shall be a provision for Revaluation for obtaining the photocopy of valued answer scripts. The fee, procedure and the process of Revaluation for obtaining the photocopy shall be prescribed and notified by the University from time to time.

(E) **IMPROVEMENT OF RESULTS:** A candidate declared to have passed a programme is permitted to re-appear for the examination (All the Papers/Courses of Previous OR Final OR Both) without rejecting the results so obtained for the purpose of improving the results subject to the following conditions:

- (1) The number of such chances for re-appearance shall be restricted to **one** to be utilized within maximum duration of particular programme.
- (2) The prescribed application for such re-appearance shall be sent to the **Registrar (Evaluation)** at least 60 days before the commencement of the Examination and obtain permission. The Examination fee for such appearance shall be paid only after the permission is accorded to the candidate.


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- (3) However students who have obtained degree certificate are not eligible for the improvement of results.
- (4) The candidate shall inform the University in writing to retain the result of either the original examination or the result of the improvement of examination within one month after the declaration of the result of the improvement of the examination.
- (5) The candidate appearing for improvement of examination is required to appear for all the papers of the programme.

17. CLASSIFICATION OF SUCCESSFUL CANDIDATES: A candidate shall be placed with a classification based on his/her successful performance throughout the programme as mentioned below:

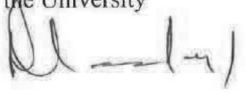
Table-6

Aggregate % of marks obtained from all 4 Semester	Qualitative Level Grade	Grade Awarded	Class Label
75% or more	Excellent	A	Distinction
60-74%	Very Good	B	I Class
50-59%	Good	C	II Class
40-49%	Satisfactory	D	Pass
Below 40%	Failed	E	Fail

18. SCHEME OF EXAMINATION: The details of number of courses/papers, internal assessment marks, maximum and minimum marks for successful completion of the course shall be as mentioned in the **Table -3:**

19. SUBMISSION OF INTERNAL ASSESSMENT MARKS:

- (i) Every student shall submit assignments/dissertations at the end of each academic year on or before the date notified by the University from time to time. Further, those student who fails to submit assignments before the date prescribed by the University shall not be permitted to submit their assignments subsequently. Such students shall obtain the passing marks out of the marks prescribed for theory examination only.
- (ii) The number and form of assignments/assessments, tests, seminar, project work, dissertation, practical's etc. for a particular course shall be determined by the University.
- (iii) The ability of student in understanding the subject, presentation skill, critical analysis of the subject and such other Academic knowledge relating to the assignment, seminar, project work, dissertation, practical classes, etc. is assessed and the Internal Assessment Marks are awarded to the candidate.
- (iv) The Chairperson of the Department/Co-ordinator of the programme in turn shall submit the consolidated statement of Internal Assessment Marks all the courses offered by the Department/Study centre to the Registrar (Evaluation) before the last date fixed for the same by the University



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20. OVER RIDING OF UGC REGULATION: If any of the provision of this Ordinance is not in accordance with the UGC Regulations-2017, such provision shall not be operative and any amendment or circular or any other direction issued by the UGC from time to time shall prevail over the provisions of this Ordinance.

21. POWER TO REMOVE ANOMALIES:

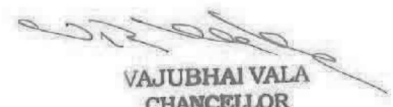
- (1) If any anomaly arises in giving effect to the provisions of this Ordinance, the Vice-Chancellor shall by order issue clarifications or directions to implement the relevant provisions of the Ordinance in accordance with the Act, Statutes, and Ordinance as required to be necessary or expedient for overcome anomaly.
- (2) Every such order shall be placed before the Board of Management/Academic Council for information.
- (3) Further, no Orders or Directions or Procedure shall be made after the expiry of three years from the date of the assent of this Ordinance.

22. REPEAL AND SAVINGS: Orders, ordinances, practices, procedures and other directions which are in force immediately prior to the commencement of this ordinance shall and shall always deemed to have been repealed.

Further, any action taken or orders passed under the repealed ordinance or orders or directions is hereby validated as if this ordinance have not come into force.


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